

Master Disc Jockey Entertainment

345 Regina Avenue, Mercerville, NJ 08619 Phone: (609) 588-9550

Fax: (609) 689-0888

www.NewJerseyMDJ.com

We would like to introduce you to our

Master Disc Jockey Planning Packet...

This packet is an innovative approach to the organizational details and musical programming of your reception. Together we will customize and share our successful ideas in order to create the perfect wedding reception for you and your fiancé.



In addition to this packet, each client has the opportunity to have a

Personal Planning Session

In order to make planning your affair a pleasurable experience your DJ/MC will assist you fill out this packet and review the details of your wedding reception.

The result of our meeting and attention to detail leads to what you expect...

**Great Music and a Great Wedding...
Perfectly Planned With Master Disc Jockey Entertainment.**

When Only the Best Will Do... Master Disc Jockey

WEDDING RECEPTION CHECKLIST

1. MC Interactivity

- A. High (Dancing with you and your guests on the dance floor)
- B. Medium (Picking unique moments to interact with your guests)
- C. Low (Remaining behind the DJ booth and not interacting with guests)

2. Reception Mood

- A. Fun B. Exciting C. Elegant D. Wild
- E. Classy F. Humorous G. Laid Back H. Formal

3. Music Requests

- A. Only play the music you, the client have provided us, nothing more.
- B. Play most of the music you gave us, but have the freedom to play what we feel may go over well with the crowd.
- C. Play our must plays and then whatever we think would be appropriate for your guests to dance to.

4. Special Ceremonies Circle all that apply)

- A. Cake Cutting B. Father/Daughter Dance
- C. Groom/Mother Dance D. Introductions
- E. Bridal Party Dance F. Birthday Cake
- G. Anniversary H. Garter Ceremony
- I. Garter Toss

5. Timeline of Events

(Check Your Preference)

I. Introductions

Before Cocktails, Before Dinner,
Or After Dinner

II. First Dance

Before Cocktails, Before Dinner,
In Between Courses, or After Dinner

III. Bridal Party Dance

Before Cocktails, Before Dinner,
In Between Courses, or After Dinner

IV. Bride/Father Dance

Before Cocktails, Before Dinner,
In Between Courses, or After Dinner

V. Groom/Mother Dance

Before Cocktails, Before Dinner,
In Between Courses, or After Dinner

Other events such as Cake Cutting, Bouquet Toss, Garter Toss, etc. are usually scheduled with the Maitre' D at your facility prior to the reception.

Special Announcements

A. Disposable Cameras

B. After Party Location

C. Poems D. Please Don't Clink Your Glass

E. Additional Announcements

Additional Comments or Extras

Wedding Reception Details

Date: _____ Location: _____ Hours: _____

Reception For: _____

Guest Arrival: _____

Bridal Party Arrival: _____

Contact At Facility: _____ Phone Number: _____

Grandparents of Bride: _____

Grandparents of Groom: _____

Parents of Bride: _____

Parents of Groom: _____

Bridesmaids:

Groomsmen:

1. _____ 1. _____

2. _____ 2. _____

3. _____ 3. _____

4. _____ 4. _____

5. _____ 5. _____

6. _____ 6. _____

Jr. Bridesmaid (s): _____ Jr. Usher (s): _____

Flowergirl(s): _____ Ringbearer (s): _____

Maid/Matron of Honor: _____

Best Man: _____

Bride and Groom: _____

Formalities:

Toast: _____

Blessing: _____

Additional Wedding Reception Details

Song for 1st Dance: _____

Song for Bridal Party: _____

Song for Bride/Father: _____

Song for Groom/Mother: _____

Bouquet Toss Song: _____ Garter Toss Song: _____

Introduction Song: _____ Cake Cutting Song: _____

Novelty Songs

() Chicken Dance, () Hokey Pokey, () Hot, Hot, Hot, () Electric Slide

() "New" Electric Slide, () Cha Cha Slide, () Macarena, Cotton Eyed Joe

() Hands Up!, () Tootsi Roll () Perculator () None of the Preceding

Other Novelty Songs:

Ethnic Music

() Jewish Hora, () Polish/German Polka, () Irish Jig

() Italian Tarantella () None of the preceding

Additional Comments